

**MADERA UNIFIED SCHOOL DISTRICT**  
**Personnel Commission**  
**1902 Howard Road, Madera, CA 93637**

**AGENDA**  
**Regular Meeting**  
**Wednesday, January 21, 2026**  
**4:30 PM Public Meeting**  
**District Board Room – 1902 Howard Road, Madera, 93637**

**OUR MISSION**  
**Highest Student Achievement**  
**A Safe and Orderly Learning Environment**  
**Financially Sound and Effective Organization**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. Adoption of Agenda**

Action to add or delete items from any portion of the agenda or to discuss any consent agenda items must be taken before adopting the agenda.

**5. Public Comment**

Public Hearing for visitors who wish to speak on a subject outside the Commission agenda. Fifteen minutes of this portion of the meeting are reserved for members of the public to address the Commission on items not listed on the agenda and within the jurisdiction of the Commission. Speakers are limited to three (3) minutes. The Commission is prohibited by law from taking action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Commission does not respond to public comment at this time. The Chair will recognize speakers.

**6. Consent Agenda**

Items listed under the Consent Agenda are considered routine and are typically acted upon by the Commission in a single motion. There is no discussion of these items before the Commission's vote unless a member of the Commission, staff, or the public requests that specific items be considered and discussed separately and removed from the Consent Agenda before the agenda is adopted. It is understood that the Administration recommends approval on all consent items. Each item on the Consent Agenda approved by the Commission shall be deemed to have been considered in full and adopted as recommended.

**A. Approval of minutes:**

1. Consideration and approval of the minutes from Wednesday, December 17, 2025, Regular Meeting

**B. Consideration and approval of Eligibility List/s for:**

1. Paraprofessional – Special Needs – Open Competitive

**7. Information and Reports**

- A. Director's Report
- B. Commissioner's Report

**8. Next Regular Personnel Commission Meeting**

Wednesday, February 18, 2026, at 4:30 pm  
Madera Unified School District Office – Board Room  
1902 Howard Road  
Madera, California 93637

**9. Suggested Future Agenda Items**

**10. Public Comment for Closed Session Items**

This portion of the meeting is reserved for members of the public to address the Commission on any items listed on the Closed Session agenda. Public comment is limited to three (3) minutes per speaker. The Commission is prohibited by law from taking action on matters not listed on the agenda. The Chair will recognize speakers.

**11. Closed Session**

- A. Public Employee Complaint  
[Government Code Section 54957]
- B. Public Employee Performance Evaluation: Director of Classified Personnel  
[Government Code Section 54957]

**12. Reconvene to Open Session**

- A. Report of Actions Taken in Closed Session

**13. Adjournment**



## MADERA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

### REGULAR MEETING AGENDA ITEM COVER PAGE

**Meeting Date:** January 21, 2026

**Agenda Item:**

Consideration and approval of the minutes from Wednesday, December 17, 2025, Regular Meeting

**Agenda Placement:**

Consent

**Background:**

Consideration and approval of the minutes from Wednesday, December 17, 2025, Regular Meeting.

**Recommendation:**

It is recommended that the Personnel Commission approve the minutes from the Regular Meeting on Wednesday, December 17, 2025.

**Minutes Record of MUSD Personnel Commission  
Regular Meeting held on Wednesday, December 17, 2025, at 4:30 p.m.**

The Personnel Commission of the Madera Unified School District convened in a Regular Board Meeting in the District Office Boardroom, 1902 Howard Road, Madera, California, on Wednesday, December 17, 2025, at 4:30 p.m.

**1. CALL TO ORDER**

- Commissioner Hernandez called the meeting to order at 4:31 p.m.

**2. PLEDGE OF ALLEGIANCE**

- Commissioner Hernandez led the flag salute.

**3. ROLL CALL**

- Mary Siegl, Personnel Specialist Lead, took the roll call.
- **Roll Call**

The following were in attendance:

David Hernandez, Personnel Commission Vice-Chair

Fran Wheat, Personnel Commissioner

Scott Yeager, Director – Classified Personnel

Mary Siegl, Personnel Specialist Lead

Mary Jane Falcon, Administrative Assistant V

Joe Aiello, Assistant Superintendent of Human Resources

Lydia Rubio, CSEA 1<sup>st</sup> Vice President

There were other employees in attendance.

**4. APPOINTMENT AND SWEARING IN OF BOARD OF TRUSTEES APPOINTEE – Isabel Barreras**

- Director Yeager administered the Oath of Office to the Personnel Commission Board of Trustees Appointee, Isabel Barreras

**5. CONSIDERATION OF THE PERSONNEL COMMISSION ORGANIZATION:**

**2026 Personnel Commission Officers: Chairperson, Vice-Chairperson, and Secretary**

- Director Yeager stated that the Officers are rotated each year in accordance with Personnel Commission Rule 2.1.5. For 2026, David Hernandez will serve as Chairperson of the Personnel Commission, and Fran Wheat will serve as Vice Chairperson of the Personnel Commission.
- It was moved by Commissioner Wheat and seconded by Commissioner Hernandez to approve the 2026 Personnel Commission Officers, David Hernandez, Personnel Commission Chairperson, and Fran Wheat, Personnel Commission Vice-Chairperson. MOTION NO. 28-2025/26.

Ayes: Commissioners: Barreras, Hernandez, and Wheat

Noes: None

Absent: None

Abstained: None

**6. ADOPTION OF THE AGENDA**

- It was moved by Commissioner Wheat and seconded by Commissioner Barreras to approve adopting the Agenda. MOTION NO. 29-2025/26.

Ayes: Commissioners: Barreras, Hernandez, and Wheat  
 Noes: None  
 Absent: None  
 Abstained: None

**7. PUBLIC COMMENT**

- No comments were made regarding open and closed sessions.

**8. CONSENT AGENDA**

- It was moved by Commissioner Wheat and seconded by Commissioner Barreras to approve adopting the Consent Agenda. MOTION NO. 30 -2025/26.

Ayes: Commissioners: Barreras, Hernandez, and Wheat  
 Noes: None  
 Absent: None  
 Abstained: None

**9. NEW BUSINESS**

**A. Discuss and approve the Initial Salary Placement for M. Sanchez, candidate for Paraprofessional – Autism**

- Director Yeager presented a request to place candidate M. Sanchez on step 4 of the classified salary schedule range 28, for the position of Paraprofessional – Autism.
- It was moved by Commissioner Barreras and seconded by Commissioner Wheat to approve the initial salary placement request for M. Sanchez, candidate for Paraprofessional – Autism at classified range 28, step 4 (\$26.34 hourly rate) of the classified salary schedule. MOTION NO. 31-2025/26, DOCUMENT NO. 18-2025/26.

Ayes: Commissioners: Barreras, Hernandez, and Wheat  
 Noes: None  
 Absent: None  
 Abstained: None

**B. Discuss and approve the Initial Salary Placement for A. Gaona, candidate for Paraprofessional – Physically Impaired**

- Director Yeager presented a request to place candidate A. Gaona on step 4 of the classified salary schedule range 28, for the position of Paraprofessional – Physically Impaired.
- It was moved by Commissioner Barreras and seconded by Commissioner Wheat to approve the initial salary placement request for A. Gaona, candidate for Paraprofessional – Physically Impaired at classified range 28, step 4 (\$26.34 hourly rate) of the classified salary schedule. MOTION NO. 32-2025/26, DOCUMENT NO. 19-2025/26.

Ayes: Commissioners: Barreras, Hernandez, and Wheat  
 Noes: None  
 Absent: None  
 Abstained: None

**C. Consideration and Adoption of the 2026 Personnel Commission Regular Meeting Calendar**

- Director Yeager presented the proposed calendar. Commissioner Barreras inquired whether the March meeting could be rescheduled due to the CSPCA conference. It was agreed that the March meeting would be moved from March 18<sup>th</sup> to March 19<sup>th</sup>.
- It was moved by Commissioner Wheat and seconded by Commissioner Barreras to approve the 2026 Personnel Commission Meeting Calendar with a change in the March meeting to Thursday, March 19<sup>th</sup>. MOTION NO. 33-2025/26, DOCUMENT NO. 20-2025/26.

Ayes: Commissioners: Barreras, Hernandez, and Wheat  
Noes: None  
Absent: None  
Abstained: None

**10. INFORMATION AND REPORTS**

**A. Director's Report**

- Director Yeager welcomed Commissioner Barreras to the Personnel Commission.
- He reported that the Personnel Commission office is preparing for a busy period in the coming months, noting upcoming layoffs, staffing for a new school, and the need to fill multiple retirements. Director Yeager stated that the workload is expected to increase significantly following the holiday period.

**B. Commissioner's Report**

- Commissioner Barreras stated she was honored to serve and thanked the MUSD School Board for appointing her to the Personnel Commission.
- Commissioner Hernandez thanked the MUSD and Personnel Commission staff for their work and expressed appreciation to Director Yeager for his leadership.

**11. CLOSED SESSION**

- Commissioner Hernandez opened the Closed session agenda item for Public Comment. No comments were made.
- Commissioner Hernandez adjourned the meeting at 4:48 pm to discuss the following matter:
  - A. Public Employee Complaint**  
[Government Code Section 54957]
  - B. Public Employee Performance Evaluation: Director of Classified Personnel**  
[Government Code Section 54957]

**12. RECONVENE FROM CLOSED SESSION**

**A. Report of Actions Taken in Closed Session**

- Commissioner Hernandez reconvened the Open Session at 5:17 p.m. and reported that no reportable actions were taken.

**13. NEXT REGULAR PERSONNEL COMMISSION MEETING**

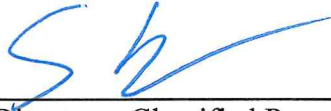
- Wednesday, January 21, 2025, at 4:30 pm  
Madera Unified School District Office – Board Room  
1902 Howard Road  
Madera, California 93637

**14. SUGGESTED FUTURE AGENDA ITEMS**

- None were suggested.

**15. ADJOURNMENT**

- Commissioner Hernandez adjourned the regular meeting at 5:17 p.m.



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Scott Yeager, Director – Classified Personnel

Date: December 19, 2025 .



## MADERA UNIFIED SCHOOL DISTRICT PERSONNEL COMMISSION

### REGULAR MEETING AGENDA ITEM COVER PAGE

**Meeting Date:** January 21, 2026

**Agenda Item:**

Consideration and Approval of the following Eligibility Lists for Open Competitive/Promotional job opportunities

**Agenda Placement:**

Consent

**Background:**

Eligibility Lists have been placed on the agenda as a Consent Item. If, for some reason, any Commissioner would like to pull a list for further discussion, it can be done.

1. Paraprofessional – Special Needs – Open Competitive

**Recommendation:**

It is recommended that the Personnel Commission approve the Eligibility Lists as presented.



**MADERA UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION**

**REGULAR MEETING  
AGENDA ITEM COVER PAGE**

**Meeting Date:** January 21, 2026

**Agenda Item:**  
Public Employee Complaint [Government Code Section 54957]

**Agenda Placement:**  
Closed Session

Attachment: None



**MADERA UNIFIED SCHOOL DISTRICT  
PERSONNEL COMMISSION**

**REGULAR MEETING  
AGENDA ITEM COVER PAGE**

**Meeting Date:** January 21, 2026

**Agenda Item:**  
Public Employee Performance Evaluation [Government Code Section 54957]

**Agenda Placement:**  
Closed Session