

Open Enrollment FAQ 2025-2026

Madera Unified School District Governing Board has established an Open Enrollment transfer policy allowing the opportunity for families to submit a transfer request to a school of choice other than that of their respective location of student's residence.

- 1. What is the time frame to submit an Open Enrollment request?** The time to submit an Open Enrollment for the following school year is between March 1st - April 30th. Application must be submitted by 11:59 pm on April 30th. Link will not accept any responses after this time.
- 2. Who is eligible to apply?** Only students who live within the MUSD attendance area are eligible to participate in the Open Enrollment process.
- 3. What is my school of residence?** You can use the School Site Locator to determine your school. <https://www.schoolsitelocator.com/apps/madera/>
- 4. If I am interested in having my child attend a dual language immersion program, how do I apply?** Please visit <https://maderadli.com/?lang=en> for more information or contact the Multilingual Education Program at (559) 675-4500 ext. 203.
- 5. Is the Open Enrollment Transfer on a first come, first serve basis?** No, it is based on priority confirmed considerations and processed by confirmed space availability through a random drawing.
- 6. Is the parent(s)/guardian(s) school choice guaranteed?** No, there must be space available at the requested school before the transfer can be approved.
- 7. How are students prioritized for selection?** Open Enrollment applications are prioritized by reason chosen for the transfer and then through a random drawing.
- 8. What if there are more requests than spaces available for incoming requests?** The student is placed on a waiting list pursuant to their lottery number assigned.

9. How does my child get to and from school when attending a site other than their resident school when on a transfer? The parent/guardian is responsible for providing transportation of their child to and from a school site other than the school of residence. Madera Unified has established a policy to provide transportation only for students who live within an attendance area that is greater than the established walking distance from the resident school site.

10. Are Special Education students eligible to apply for an Open Enrollment? Yes, if there is an instructional program to meet the student's educational needs, as indicated on their IEP, and space is available at the requested school. Students who receive Special Education Services, must be reviewed by the Special Education Department prior to approval.

11. How does a parent/guardian apply for an Open Enrollment transfer?

Parents can choose from the following options to apply:

- English Application: <https://forms.gle/BHUzDq1wiNdjHppw6>
- Spanish Application: <https://forms.gle/RQzGhLVszwrpVhyT8>

12. How long is my child's Open Enrollment transfer valid for? Transfers are valid for the grade levels that the school serves. For example, TK – 6 only requires initial approval but a new Open Enrollment request would be needed for 7th grade, unless the Student violates the expected behavioral contract that includes behavior, attendance, and grades.

13. When will I be notified of the status of my child's Open Enrollment Application? Parent(s)/guardian(s) will be notified when space becomes available at the requested site. The earliest MUSD will notify families is August 1st prior to the new school year.

- Elementary & Middle Schools approvals may occur through October 15th, 2025.
- High School student approvals may occur during the 1st 3 weeks of the fall & spring semesters.

14. How will I be notified of my child's transfer status? Parents will be notified by email/ParentSquare with the approval or denial status for incoming requests.

IMPORTANT Even if you are on the waitlist for open enrollment, please complete the Data Confirmation process as soon as it opens. This step is crucial. If space becomes available and your child is approved, having the Data Confirmation already completed will significantly speed up the transfer process.